

## Weekend Islamic School

# Parent's Handbook

The heart of our community grows here!



**The Weekend Islamic School** offers preschool, elementary, and middle school level Islamic Studies and Arabic language instruction. We operate under the guidance of the Islamic Society of Vermont. The school's objective is to provide young children with a comprehensive curriculum that develops and expands their knowledge of Islam and the Arabic language. The education process of the school is conducted within the guidelines of Islamic values and ethics that emphasize respect for all.

**Our Mission** is to instill a positive attitude within each of our students that reflects their love of Allah. We believe that each student has unique gifts and it is our goal to help them achieve their highest potential.

## **Attendance**

It is essential for your child's learning that they attend school on a regular basis. If your student is going to be absent or tardy, we ask you to please contact the school. If your child misses three or more weeks, you will be contacted by the school and a conference will be scheduled to discuss the attendance issue.

## **School Closure**

Occasionally school must be closed due to unsafe conditions such as snow and ice. In these instances, you will be contacted by WIS staff to notify you of the school closure.

## **Tardiness**

In the case that your child is late for school, please check them in at the admin office before taking them to their classroom.

## **Early Dismissal**

In case your child needs to be dismissed early, please notify the office before school begins. Before your child leaves, they must be signed out at the admin office.

## **Late Pick-up Policy**

All students must be picked up **ON TIME** at the end of the school day. Any students who have not been picked up by the end of school will be written down. If it occurs more than **5** times, this will be grounds for termination of student enrollment.

## **Weekly Communication**

You will be receiving weekly communication from your child/children's teacher on what curriculum was worked on, and what children need to work on at home. If you are not receiving this communication, please contact the teacher directly.

## **Sickness Policy**

If your child has been ill within the past **24 hours** with the following, they may not attend Weekend School. We ask that you please contact the school to let us know that your child will be absent due to illness.

- ∄ Fever
- ∄ Cough
- ∄ Sore Throat
- ∄ Runny Nose
- ∄ Vomiting
- ∄ Diarrhea
- ∄ Strep Throat (must be on an antibiotic for 24 hours before returning to school)
- ∄ Headache
- ∄ Muscle Aches & Fatigue
- ∄ Head lice – live bugs or nits (lice eggs)
- ∄ Pinkeye (must be on an antibiotic for 24 hours before returning to school)
- ∄ Loss of Taste or Smell
- ∄ Shortness of Breath

**\*Please note\*** Your child may not attend if they are experiencing any COVID-19 symptoms. Please make sure to contact the school office to notify us.

If your child becomes ill at school, we will contact you. It is expected that you pick up your child as soon as possible but **no later than 1 hour**.

## **COVID-19 Guidelines**

As we get closer to starting the new school year there might be guidelines in place to follow. WIS will promptly notify parents of those guidelines as soon as CDC issues them. **Parents need to notify the school promptly if their child tests positive within a week after attending WIS for the safety of other children, staff, and contact tracing.**

## **Monthly payments**

There is a yearly tuition fee that is broken into increments for ease of payments. The monthly plan is payment for **nine** school months which has been extended over **ten** months to reduce the cost monthly.

## **Registration**

Registration begins in June and ends in the last week of July. You may qualify for early bird discount by registering early by end of July this year.

## **Lunches & Water**

Students will need to bring a lunch from home. Please be informed that lunches cannot be heated at school.

Please make sure your child/children are bringing water bottles with water from home. **We are a NUT FREE environment. Any children who are in need of an EpiPen or any other medication, parents will need to provide it to the school.**

## Weekend Islamic School Contact Information

Principal	Randa Taftaf	<a href="mailto:Randa@isvt.org">Randa@isvt.org</a>
Questions/Comments	WIS Board	<a href="mailto:Wisboard@isvt.org">Wisboard@isvt.org</a>
Administrative Support	Ermina Bolic	<a href="mailto:Ermina@isvt.org">Ermina@isvt.org</a>
Pre-K & Kindergarten	Dina Alsaffar Edina Kovacevic Nilufer Gungor	<a href="mailto:Dina@isvt.org">Dina@isvt.org</a> <a href="mailto:Edina@isvt.org">Edina@isvt.org</a> <a href="mailto:Nilufer@isvt.org">Nilufer@isvt.org</a>
1 <sup>st</sup> Grade – 3 <sup>rd</sup> Grade Arabic	Dhuha Ibrahim	<a href="mailto:Dhuha@isvt.org">Dhuha@isvt.org</a>
1 <sup>st</sup> Grade – 3 <sup>rd</sup> Grade Islamic Studies	Shifa Badu	<a href="mailto:Shifa@isvt.org">Shifa@isvt.org</a>
1 <sup>st</sup> Grade – 3 <sup>rd</sup> Grade Qur'an	Tasneem Hussein	<a href="mailto:Tasneem@isvt.org">Tasneem@isvt.org</a>
4 <sup>th</sup> Grade – 6 <sup>th</sup> Grade Arabic	Mona Tolba	<a href="mailto:Mona@isvt.org">Mona@isvt.org</a>
4 <sup>th</sup> Grade – 6 <sup>th</sup> Grade Islamic Studies	Reyhan Gungor	<a href="mailto:Reyhan@isvt.org">Reyhan@isvt.org</a>
4 <sup>th</sup> Grade – 6 <sup>th</sup> Grade Qur'an	Faiza Haider	<a href="mailto:Faiza@isvt.org">Faiza@isvt.org</a>
7 <sup>th</sup> Grade – 12 <sup>th</sup> Grade	Fuad Al-Amoody Jordana Churchill Imam Islam Hassan	<a href="mailto:Fuad@isvt.org">Fuad@isvt.org</a> <a href="mailto:Jordana@isvt.org">Jordana@isvt.org</a> <a href="mailto:Imam@isvt.org">Imam@isvt.org</a>
Behavior Specialist	Sohayla Mohamoud Tina Al-Amoody	<a href="mailto:Sohayla@isvt.org">Sohayla@isvt.org</a> <a href="mailto:Tina@isvt.org">Tina@isvt.org</a>
6 <sup>th</sup> Grade Teacher's Assistant	Maryan Maalin	<a href="mailto:Maryan@isvt.org">Maryan@isvt.org</a>
Substitute Teacher	Houda Musanovic Salma Daoudi Reem Aboushousha	

**I acknowledge that I have received the Weekend Islamic School of Vermont Parent's Handbook and have read it fully. I acknowledge that I will abide by the rules listed in the Parent's Handbook and will contact the Principal and or WIS Board if I have any concerns or questions.**

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**Print Name**

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**Date**

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**Signature**

**\*Please return the signed signature page to our Administrative Staff, Principal, or WIS Board. JazakAllah khair.**